



ASSE Professional Development Conference & Exposition

Safety 2013

June 24-27, 2013 • Las Vegas, NV

Call for Presenters

ASSE invites those interested in presenting at its 2013 Professional Development Conference to submit a proposal for review by the Conference Planning Committee. **Safety 2013** will provide a forum for safety, health and environmental (SH&E) professionals to learn the profession's best practices and to:

- Identify key issues facing SH&E professionals
- Expand their knowledge and professional skills
- Prepare for the challenges in the SH&E fields
- Engage in the discourse concerning the profession
- Identify emerging issues relevant to the profession

The committee is particularly interested in advanced, technically oriented and practical presentations.

DETAILS & POLICY

Presentation Description: Describe your presentation and specify expected learning outcomes for attendees. Indicate the session level. Levels are evaluated with respect to attendee experience with a topic as follows:

Basic: 2 to 5 years' experience.

Intermediate: 6 to 10 years' experience.

Advanced: 10 plus years' experience.

Executive: Senior SH&E management.

(Recommended length one page, maximum length is three pages)

Brochure Description: Provide a 50 word (max.) description of the presentation to include in the conference brochure.

Biographical Data & References: For each speaker, include name, address, education, current position, certifications, designations, qualifications and relevant speaking experience (that address qualifications to present). List contact information (work phone number) for three references. List noteworthy articles and publications from the past 3 years.

(Maximum length is three pages)

Multiple Submissions: No more than two proposals (the first two received) from one speaker will be considered. Complete a separate application form for each.

Length of Presentation: Presentations are either **1 or 1¼ hours**, including 15 minutes for questions.

Proceedings Paper: Speakers must submit a paper based on their presentation for the proceedings that is provided to conference attendees. Details on preparing the proceedings paper are provided upon selection. *Papers are due March 14, 2013.*

Honoraria: Individual speakers (one or two speakers per session) receive a full complimentary conference registration.

Group / panel presenters receive a complimentary registration for the day on which they speak and a reduced rate for the balance of the conference. Travel, lodging and meal expenses are the responsibility of the speaker.

▷KEY STEPS◁

To submit a proposal for Safety 2013:

- 1) Complete the application and sign (not required for electronic).
- 2) Follow submission instructions on the application form. See Details & Policy section on this page for more information.
- 3) Do not submit PowerPoint presentations, CDs, disks, brochures or promotional material.

Incomplete submissions will not be considered.

**Proposals are due
July 13, 2012**

(online submissions preferred see www.asse.org)

Send via e-mail to:
pdcspeaker@asse.org
Subject line: ASSE 2013
and [Topic Area]

Mail to:
ASSE-2013 PDC
Director, Professional Development
1800 E. Oakton Street
Des Plaines, IL 60018-2187

Visit www.asse.org for
more information and a
downloadable application form.



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Type or print clearly. Attach additional sheets if necessary. Submit by July 13, 2012.

SPEAKER INFORMATION

Presenter's full name:		Designations	ASSE Member
Job Title:		Certifications	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Are you on	
		<input type="checkbox"/> Facebook <input type="checkbox"/> LinkedIn <input type="checkbox"/> Twitter	
Presenter's full name:		Designations	ASSE Member
Job Title:		Certifications	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Are you on	
		<input type="checkbox"/> Facebook <input type="checkbox"/> LinkedIn <input type="checkbox"/> Twitter	
Organization:			
Address:			City:
State / Province:		Country:	Zip Code:
Tel:		Fax:	E-mail:

PRESENTATION INFORMATION

Title of presentation: 80 character limit including spaces.			
Primary topic area: (see "Topic Area" list below; list one only)			
Format (check one):	<input type="checkbox"/> Individual Session (1 or 2 speakers)	<input type="checkbox"/> Group / Panel (3 or more speakers)	
Method (check all that apply):	<input type="checkbox"/> Lecture Presentation	<input type="checkbox"/> Case Study	<input type="checkbox"/> Panel Discussion
Level (indicate primary audience):	<input type="checkbox"/> Basic	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced <input type="checkbox"/> Executive

Topic Area (check only the top three that apply):

<input type="checkbox"/> Business Skills	<input type="checkbox"/> Ergonomics	<input type="checkbox"/> Human Behavior	<input type="checkbox"/> Safety Management
<input type="checkbox"/> Career / Personal Development	<input type="checkbox"/> Executive	<input type="checkbox"/> International Safety & Health	<input type="checkbox"/> Sustainability/Corporate Social Responsibility
<input type="checkbox"/> Construction / Mining	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> Public Sector	<input type="checkbox"/> Technical/Engineering/Standards
<input type="checkbox"/> Emergency Management/Security	<input type="checkbox"/> Health / Industrial Hygiene	<input type="checkbox"/> Regulatory Issues	<input type="checkbox"/> Training / Education
<input type="checkbox"/> Environment/Hazardous Materials	<input type="checkbox"/> Healthcare	<input type="checkbox"/> Risk Management/Insurance	<input type="checkbox"/> Transportation

Sponsored By (list Practice Specialty):

Sponsored By (list Committee or Common Interest Group):

Signature: _____ Date: / / 2012

SUBMISSION INSTRUCTIONS

- Complete an application form for each proposal submitted (two maximum). Review the application(s) for completeness, accuracy and legibility. Sign where indicated (no signature for electronic submissions). For online see www.asse.org.
- Send by mail or e-mail: 1) this form; 2) presentation description and learning outcomes (*three pages maximum*); 3) biographical data and references (*three pages maximum*); and 4) brochure description of 50 words (max), postmarked by **July 13, 2012**, to:

ASSE-2013 PDC
Director, Professional Development
1800 E. Oakton Street
Des Plaines, IL 60018-2187

pdcspeaker@asse.org
Subject Line: ASSE 2013 and [Topic Area]
Submissions must be postmarked by July 13, 2012
Acceptance notification will be mailed by Nov. 13, 2012